



ÉCOLE DE SCIENCES DE LA GESTION
UNIVERSITE DU QUÉBEC À MONTRÉAL
DIRECCIÓN DE INTERNACIONALIZACIÓN

Requisitos de admisión al Programa de Intercambios Académicos

Cada alumno que desee iniciar su trámite de intercambio deberá:

- 1. Acudir primero a una SESIÓN INFORMATIVA DE INTERCAMBIOS y entregar la hoja de registro.
2. Cubrir la CUOTA DE INTERCAMBIO, no reembolsable.
3. Entregar la documentación enlistada a continuación en ORIGINAL Y COPIA, en una carpeta y con clip.

ES NECESARIO INCLUIR ESTE CHECK-LIST CON EL PAQUETE DE SOLICITUD PARA SER RECIBIDO.

Table with 13 rows and 2 columns. Row 1: Comprobante de pago de la CUOTA DE INTERCAMBIO. Row 2: Autorización de la Dirección de tu Escuela. Row 3: Solicitud de Intercambio Anáhuac Mayab con foto. Row 4: UQAM Online Application Form. Row 5: Course Selection. Row 6: Fotocopia del Acta de Nacimiento y del Pasaporte. Row 7: Historial Académico en inglés. Row 8: Propuesta de Acuerdo de Estudios de Intercambio. Row 9: Para tomar cursos en idioma francés. Row 10: Para tomar cursos en idioma inglés. Row 11: SEGURO MÉDICO CON COBERTURA INTERNACIONAL. Row 12: Acudir a la Despedida organizada por RR.II. y firmar asistencia. Row 13: Fotocopia del IFE del Padre, Madre o Tutor que firme.

Página web: www.esg.uqam.ca/en.html

Más información aquí: www.international.esg.uqam.ca/en/exchange-programs/your-stay-at-esg-uqam.html

EL COMPROBANTE DE PAGO DE LA CUOTA DE INTERCAMBIO Y LA AUTORIZACIÓN DE LA ESCUELA SERÁN NECESARIOS PARA PODER NOMINAR AL ALUMNO.

PROGRAMS OFFERED AND COURSE SELECTION: Information about programs and the courses offered is available at the UQAM registrar's website: www.registrariat.uqam.ca under the heading of Programmes.

In the undergraduate (BA) programs, the language of instruction is predominantly French. Several courses are offered in English and one course is offered in Spanish.

YOU MUST BE REGISTERED AS A FULL-TIME STUDENT NO MATTER WHICH LEVEL OF STUDIES YOU ARE AT. COURSE ATTENDANCE IS MANDATORY.

For undergraduates (Bachelor's), full-time registration corresponds to a minimum of four (4) courses (12 credits) and a maximum of five (5) courses (15 credits) per semester.

FINAL COURSE REGISTRATION: After receiving your acceptance letter, you will receive a confirmation d'inscription (registration confirmation) with your course selection, as well as the contact information for the director of your program of studies.

1 No se iniciará ningún trámite hasta que se entregue este comprobante. La cuota es NO reembolsable bajo ninguna circunstancia.

2 Consulta la lista de Asesores de Intercambios por Facultad o Carrera en la página web.

3 Se rechazarán las aplicaciones con Pasaportes vencidos o por vencer.

4 Se te entregará la Escala de Equivalencia de tus calificaciones.



ACCOMMODATIONS: The *Service d'hébergement de l'UQAM* (UQAM Accommodation service) offers students a list of apartments and rooms for rent : www.sve.uqam.ca/hebergement.

If you haven't found permanent accommodations before arriving in Montreal, the *Service d'accueil des étudiants internationaux* (International Student Services) has a **list of temporary accommodations** where you can stay until you find a place for the duration of your studies check it [here](#). UQAM also possesses university residences for its students. To reserve a room in residence, you must provide your official admission letter from UQAM as well as your permanent code: <http://residences-uqam.qc.ca>.

BEFORE LEAVING: If the duration of your studies at UQAM is longer than six (6) months, you **must obtain the following documents before your arrival** in Quebec:

- **A Quebec Acceptance Certificate (CAQ) for studies** issued by the Quebec government (*Immigration et Communautés culturelles*). Check it [here](#).
- **A Study Permit** issued by the government of Canada (Citizenship and Immigration Canada). www.cic.gc.ca.

GUIDE PRATIQUE POUR LES ÉTUDIANTS INTERNATIONAUX: With your admission letter, you will receive a copy of this **Guide**. The guide is filled with practical information that will help you prepare your stay in Quebec and at UQAM. The guide is presently available at the UQAM *Service d'accueil des étudiants internationaux* (International Student Services) [website](#).

MANDATORY HEALTH INSURANCE: The law governing Quebec health insurance requires that foreign students be in possession of valid health insurance for Quebec. Consequently, UQAM charges all international students mandatory insurance fees of approximately CAN\$ 996.00 per annum. These fees may change without prior notice.

The Quebec government and certain countries have concluded reciprocal agreements dealing with social security including a section on health which allows those countries' citizens to receive certain benefits. These countries include France, Denmark, Finland, Norway, Luxemburg, Belgium and Portugal. To find out more, please consult the **Guide pratique pour les étudiants internationaux** (The International Students' Guide) mentioned in the previous section and your home university's student exchange coordinator. You may also consult the RAMQ (Quebec health insurance board) website: www.ramq.gouv.qc.ca.

PLEASE NOTE THAT NO INSURANCE OBTAINED IN YOUR COUNTRY OF ORIGIN WILL EXEMPT YOU FROM UQAM'S FEES FOR MEDICAL COVERAGE.

COST OF LIVING: On average, you should expect to spend between \$ 900 and \$ 1 500 CAD per month. Obviously, the amount you spend during your stay at ESG will depend on your lifestyle and consumption habits (accommodations, excursions, restaurants, etc.).


PLANNING FOR YOUR DEPARTURE: You will receive your letter of acceptance from UQAM with your permanent code, and you're ready to start [planning for your departure](#).

	Semestre de Otoño	Semestre de Primavera
Fechas límite para la entrega de documentos	30 de Marzo	05 de Octubre
Inicio y fin de cursos	Septiembre a Diciembre	Enero-Abril

Para mayor información contactar a:

DIRECCIÓN DE INTERNACIONALIZACIÓN

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 <http://intercambios.anahuacmayab.mx/>

 [Anáhuac Mayab Internacional](#)